

ACCOUNT TRANSFER LETTER WITH ACCOUNT OWNER
AGREEMENT (IN CONTACT)

** If you still have access to your AccountCenter this form is not necessary and you can update the existing Owner information under the Contact tab.

This wiki article will walk you through the update:
http://wiki.mediatemple.net/w/Adding_and_modifying_Contacts.**

You MUST submit ALL the following information via fax
+1.310.388.0929 or email AccountTransfer@mediatemple.net.

Date_____

Dear Media Temple;

I _____, am the current account
owner of the Media Temple Account# _____
associated with the primary domain name _____

I wish to transfer account ownership to _____
effective on _____, 20__.

I understand that all account balances must be paid before any
transfer will be effective.

***A fax or scanned copy of your current driver license or passport
is required. Failure to include this required identification will
result in the denial of your request.***

Please provide the following New Owner Information:

Name (must be an Individual not a Company)

Email Address

Physical Address

Phone #

Sincerely,
